

## ADMINISTRATIVE GUIDE

### IN RESPECT OF THE EXTRAORDINARY GENERAL MEETING (“EGM”) TO BE HELD VIA AN ONLINE PLATFORM (FULLY VIRTUAL EGM) (PROPOSED FREE WARRANTS ISSUE)

<b>DATE:</b>  Monday, 23 December 2024	<b>TIME:</b>  9.00 a.m.	<b>BROADCAST VENUE:</b>  Level 5, Tower 8, Avenue 5, Horizon 2 Bangsar South City 59200 Kuala Lumpur Malaysia
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We would like to invite our shareholders to the EGM which will be conducted on a fully virtual basis through live streaming and online remote voting using Virtual Meeting Facilities.

The Broadcast Venue of the EGM is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the meeting to be physically present at the main venue in Malaysia. No shareholders/proxies/corporate representatives shall be physically present at the Broadcast Venue on the meeting day. Shareholders are advised to refer to the Administrative Guide for the remote participation and online remote voting at the EGM using the Virtual Meeting Facilities.

#### GENERAL MEETING RECORD OF DEPOSITORS

1. Only shareholders/members whose names appear on the Record of Depositors on 13 December 2024 shall be eligible to attend, speak and vote at the meeting or appoint proxy(ies) to attend, speak and vote on his/her behalf.

#### PROXY

2. A shareholder/member entitled to participate and vote remotely at the EGM using the Virtual Meeting Facilities is entitled to appoint proxy(ies) to participate and vote in his/her stead. If you are unable to attend the meeting and wish to appoint a proxy to vote on your behalf, please submit your Proxy Form in accordance with the notes and instructions set out hereunder.
3. Alternatively, if a shareholder/member is unable to participate at the EGM via Virtual Meeting Facilities on 23 December 2024, he/she can appoint the Chairman of the meeting as his/her proxy and indicate his/her voting instructions in the Form of Proxy.
4. The instrument appointing a proxy must be deposited at the Registered Office of the Company at Level 5, Tower 8, Avenue 5, Horizon 2, Bangsar South City, 59200 Kuala Lumpur, Malaysia not less than twenty-four (24) hours before the time appointed for holding the meeting and/or any adjournment (no later than **Sunday, 22 December 2024 at 9.00 a.m.**) thereof. **Please inform the appointed proxy(ies) to register himself/herself via the Registration Link at item 10(a) below.**


5. For Corporate Shareholders who wish to appoint corporate representatives, **please register yourself via the Registration Link provided at item 10(a) below** and provide the following documents to Registered Office no later than **Sunday, 22 December 2024 at 9.00 a.m.:** -
  - (a) Original certificate of appointment of its Corporate Representative executed under the seal of the corporate shareholder in accordance with the corporation's constitution; or if the corporate shareholder does not have a seal, executed by at least two (2) authorised officers of whom one (1) shall be a director and affixed with the rubber stamp of the corporation; or any director and/or authorised officers in accordance with the laws of the country under which the corporation is incorporated; and
  - (b) Corporate Representative's e-mail address and mobile number.
6. For the beneficiary of the shares under a Nominee Company's CDS account who wishes to use the Virtual Meeting Facilities at the EGM may request its Nominee Company to appoint him/her as proxy to participate and vote remotely at the EGM via the Virtual Meeting Facilities. Please submit the duly executed proxy form to Registered Office no later than **Sunday, 22 December 2024 at 9.00 a.m.** and **register your proxy via the Registration Link at item 10(a) below.**


#### POLL VOTING

7. The voting at the EGM will be conducted by poll in accordance with Rule 8.31A(1) of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed **Acclime Corporate Services Sdn Bhd** as the Poll Administrator to conduct the poll by way of online remote voting and **USearch Corporate Services Sdn Bhd** as Scrutineers to verify the poll results.
8. Shareholders/Members can proceed to vote on the resolutions and submit their votes at any time from the commencement of the EGM at 9.00 a.m. until the time for the closing of the voting session to be announced by the Chairman at the meeting. The voting link and/or QR code for online remote voting will be displayed upon the commencement of the meeting. Upon completion of the voting session for the EGM, the Scrutineers will verify the poll results and follow by the Chairman's declaration whether the resolution is duly passed.

#### VIRTUAL MEETING FACILITIES

9. We would like to invite the Shareholders/Members to participate and vote remotely at the EGM using the Virtual Meeting Facilities. Please refer to item 10 for the registration link.
10. Please follow the steps below for participating and voting via the Virtual Meeting Facilities:

<b>BEFORE THE EGM</b>		
(a)	Registration	<ul style="list-style-type: none"> <li>• Please register yourself as Shareholder / Corporate Representative / Beneficial Owner of an Exempt Nominee via <a href="https://us06web.zoom.us/webinar/register/WN_J6zDEbzDSB6HPY-6ISPJhA">https://us06web.zoom.us/webinar/register/WN_J6zDEbzDSB6HPY-6ISPJhA</a> or by scanning the QR Code below for purpose of verification of attendance:</li> </ul> <div style="text-align: center;">  </div>
(b)	Confirmation of Attendance	<ul style="list-style-type: none"> <li>• Upon verification, the participation link will be sent to your goodself before the commencement of the meeting.</li> </ul>

(c)	Submission of Questions	<ul style="list-style-type: none"> <li>You may submit your questions online by scanning the QR Code below or via <a href="https://forms.office.com/r/xK7hgPGZZ7?origin=lprLink">https://forms.office.com/r/xK7hgPGZZ7?origin=lprLink</a></li> </ul> 
<b>ON THE EGM DAY</b>		
(d)	Participation	<ul style="list-style-type: none"> <li>Click on the participation link which was provided to you via e-mail.</li> <li>If you have any question to be raised during the meeting, you may submit your question by using the Q&amp;A Box. The Chairman/Board will try to address the questions submitted prior to or during the EGM.</li> </ul>
(e)	Online Voting	<ul style="list-style-type: none"> <li>The voting link will be displayed in the Chat Box upon the commencement of the meeting. The QR Code for online remote voting will be displayed on the screen of the Virtual Meeting Room at the commencement of the polling to be announced by the Chairman. Voting shall commence from 9.00 a.m. until a time when the Chairman announces the closing of the voting session at the EGM.</li> </ul>
(f)	Closure	<ul style="list-style-type: none"> <li>The EGM will be closed upon the announcement by the Chairman.</li> </ul>

## ENQUIRY

If you have any enquiry or require any assistance before or during the EGM, please do not hesitate to contact the following officer during office hours from 9.00 a.m. to 5.00 p.m. (Monday to Friday except public holidays):

ACCLIME CORPORATE SERVICES SDN BHD  
Registration No. 199901021060 (495960-D)

Level 5, Tower 8, Avenue 5, Horizon 2  
Bangsar South City  
59200 Kuala Lumpur  
Malaysia

Tel : 603-2280 6388  
Mobile/WhatsApp: 016-602 7041  
Email : [listcomalaysia@acclime.com](mailto:listcomalaysia@acclime.com)  
Contact Person: Acclime Virtual Meeting Administrator